



Meeting Minutes for November 16, 2010 at 11:30 A.M.

JTA – Admin Building Board Room

of Attendees - 19

Call to Order (James Warren)

1. Meeting Minutes

-Meeting Minutes were administered to all meeting attendees. All approved.

2. President's Update

-Mr. Warren welcomed everyone to the November meeting.

-On behalf of the chapter, Mr. Warren congratulated Mr. Bob Prince on making the National Board and on his new National Scholarship. All of the criteria will be forwarded in an email to the membership.

-Welcome to the visitors of the meeting: Fran Traverso, JTA

-The Board of the COMTO Jacksonville chapter had a meeting prior to the general membership meeting. New focus initiatives will be introduced in 2011. Updates on the holidays will come in the chapter reports.

3. Treasurer's Report

-Endya Freeman was not in attendance. Treasurer's report will be e-mailed to the membership.

4. Committee Reports/Upcoming Events

-Membership (Terri Smith)

The new committee chairs for the Membership Committee will be Chair: Natalyn Lozano, and Co-Chair: Alesia Gee. Terri did welcome new member, Neil Nance, who works in the JTA Engineering department.

-Scholarship (Terri Smith)

The scholarship committee is working on having the scholarship distributed to the schools before the holidays.

-Bowl-a-thon (Terri Smith)

The bowl-a-thon was a huge success especially with the shortness of time to plan! There was a lot more corporate team participation this year. There were no gold sponsorships but we did go up in silver sponsorships. A report was passed out to the membership that was prepared by Endya Freeman. It stated our profits were \$5,682.84 to be split between the scholarship and general fund. At the meeting, Terri Smith stated there were a few checks that hadn't been put into the report. Checks still pending were for a total of \$550 and there was a error in the report of \$50. Revisions to the report will be made and once the final number has been reported, the board members will approve the transfer into the scholarship fund.

-Food Drive (Diana Roybal)

We will be returning to the Hubbard House for the third year. Goods will be due to Diana Roybal or Terri Smith by Friday, November 19, 2010. Drop-off to the Hubbard House organization will take place on November 23, 2010 at 3PM. Please let Diana Roybal know if you would like to attend. Due to security precautions, a list of attendees must be presented to the Hubbard House in advance.

-Holiday Social (Diana Roybal)

We will be having a joint-holiday social with the WTS organization. It will be held on Tuesday, December 7, 2010 from 530PM until 730PM at the Whisky River in the Town Center. They were a sponsor for our 5th Annual Bowl-a-thon. The social will be an informal, networking type atmosphere. Partnering with WTS will lower our cost and give us an opportunity to recruit membership. Drinks must be bought by attendees, and the two organizations will split the appetizer buffet.

-Toy Drive (Charolette Hall)

The 10th Annual Toy Drive will be held on Thursday, December 16, 2010 at 4PM. We will be returning to Brentwood and our goal is to help 75 families. There will be a committee meeting on Thursday, December 2, 2010 at 2PM in the Ops Learning Center. We encourage all members to bring a toy and come out to the toy drive. Main target for this year is bicycles and our goal is to get 15. December 14, 2010 is the cut-off date for donations. Please let Charolette Hall, Edrena Bell, or Sherman Rothwell know if you would like to participate on the committee.

-Garrett A. Morgan (Terri Smith)

Time to start thinking about the Garrett A. Morgan event in February 2011. Please let Terri Smith know if you have any school suggestions. Lee High has been suggested since they target math, science, and engineering. The chapter has decided to return to juniors and seniors. We would also like to branch out into other locations (port & aviation) and have more presenters from other types of companies. Ken Middleton volunteered to check with Wolfson. Natalyn Lozano & Tina Roberts volunteered to handle the food again this year. Logistics will be coordinated by Joe Trottie. AECOM (Bob Prince & Ray Diggs) volunteered to put on a presentation. If you would like to help, please contact Terri Smith.

-Golf Tournament (Diana Roybal)

Register now to be a part of the committee for the 2011 golf tournament! Committee is aiming for March or April.

5. Old Business

-Committee Chair Registrations (Diana Roybal)

Fundraising Co-Chair is still available!

6. New Business

-No new business at this time.

7. Member Announcements

-Happy Birthday to our president, James Warren Jr.!

8. Next General Business Meeting

-It will be the week of December 13th, 2010, leading into the Toy Drive.

Meeting Adjourned (James Warren)